



MANDARIN
ORCHARD
SINGAPORE
BY MERITUS

The Van Tharp Institute – DELEGATE HOTEL RESERVATIONS FORM

The Van Tharp Institute Meeting on Full Day Meeting 18-22 and 24-26 Feb 2017

MANDARIN ORCHARD SINGAPORE

www.meritushotels.com

333 Orchard Road
Singapore 238867

Attention to: Derek Chan (Assistant Director of Business Development)

Tel: 65 6831 6055 Fax: +65 6738 2382

Email: derek.chan@meritushotels.com

Mr / Mrs / Ms	First and Last Name		
Tel		Fax	
E-mail		Passport No.	
Check-in Date		Check-out Date	
Arrival Flight		Departure Flight	
Arrival Time		Departure Time	

Room Type / Room Rate

- Deluxe Room at SGD\$250.00++ per room per night (Single/ Double)
Inclusive of daily buffet breakfast served at Triple Three at Level 5 & internet access.
- Superior Deluxe Room at SGD\$270.00++ per room per night (Single/ Double)
Inclusive of daily buffet breakfast served at Triple Three at Level 5 & internet access.

Room preferences (subject to availability)

- Smoking Non-Smoking
 Kind bedded Twin bedded

- All room rates are subject to 10% service charge and 7% Goods & Service Tax (GST).
- Check-in time is at 1400hrs; Check-out time is at 1100hrs
- All reservations require credit card guarantee and will receive a confirmation number from the hotel via email.
- Cancellation policy: Should there be a no-show or cancellation for confirmed reservation, the full duration of room charge will be imposed.
- Rooms are subjected to room availability upon confirmation.

Limousine Arrangement

- Not required
 One (1) way limousine transfer from **Airport to Hotel** at S\$110.00 subject to 7% GST
 One (1) way limousine transfer from **Hotel to Airport** at S\$110.00 subject to 7% GST
- Car pick up between 2300hrs – 0700hrs, a surcharge of S\$10.70nett will be levied.
 - All car pick up can be guaranteed upon credit card details received.

Reservation Guarantee

Credit Card: Amex Diners JCB MasterCard VISA
Credit Card No: _____
Expiry Date: _____ (MM/YY)
Cardholder's name: _____
Signature of Cardholder: _____